



## Alcohol Service at Events Procedures KU Medical Center (KUMC) Campuses and Locations

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The sale and service of alcohol on all University of Kansas (KU) campuses and locations must be in accordance with [KU's Alcohol Service at Events policy](#), as well as all applicable laws and regulations. The below procedures provide specific guidance for KUMC campuses and locations only.

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**Campus Designee** – individual(s) designated by the Chancellor to approve and restrict the sale and service of alcohol at respective KU campuses and locations.

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### **Kansas City Campus and Reporting Locations**

Vice Chancellor for Administration  
Office of the Executive Vice Chancellor  
3901 Rainbow Blvd. MS 2015  
Kansas City, KS 66160

### **Salina Campus**

Assistant Dean, Administration and Operations  
Dean (or Assistant Dean), School of Nursing-Salina  
Office of the Dean  
138 North Santa Fe  
Salina, KS 67401

### **Wichita Campus**

Dean  
Office of Dean  
1010 North Kansas  
Wichita, KS 67214

## **Campus Contacts**

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### **Kansas City Campus**

Office of the Executive Vice Chancellor - University of Kansas Medical Center  
Second Floor, Murphy  
3901 Rainbow Boulevard  
Kansas City, KS 66160  
913-588-1440

### **Salina Campus**

Office of the Dean - University of Kansas School of Medicine-Salina  
138 North Santa Fe  
Salina, KS 67401  
785-822-0402

### **Wichita Campus**

Office of Dean - University of Kansas School of Medicine-Wichita  
1010 North Kansas  
Wichita, KS 67214  
316-293-2600

## **Submitting a Request**

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The Alcohol Service at Events Request Form for the specific campus ([Kansas City](#), [Salina](#), and [Wichita](#)) must be completed and submitted to the appropriate campus designee listed above at least three (3) weeks prior to the date of the event.

## **Venues**

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The sale and service of alcohol is currently permitted for approved events at the following venues. Alcohol may be served at other locations upon approval by the appropriate campus designee.

### **Kansas City Campus: 901 Rainbow Boulevard, Kansas City, KS 66160**

- Beller Conference Center
- Clendening Foyer
- Francisco Lounge
- Health Education Building (HEB)
  - Rooms B102 & B104
  - Lower Level Atrium
  - Ad Astra Room
- Hixson Atrium
- Landon Center Atrium
- Murphy Courtyard
- Murphy Lobby
- School of Nursing Atrium
- Stoland Lounge
- Varnes Conference Center
- KUEA Building
  - Conference Room 307 (Room 3038)
  - Conference Room 308 (Room 3033)
- Fairway Auditorium & Ancillary Reception area (CRC)

### **Salina Campus: 138 North Santa Fe, Salina, KS 67401**

- Lobby, Room 101
- Community Room, Room 001

### **Wichita Campus: 1010 North Kansas, Wichita, KS 67214**

- Meadowlark Room
- Sunflower Room
- Main Lobby (Esplanade)
- West Atrium

## **Other Information and Restrictions**

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Alcoholic beverages at KUMC events must be purchased and served from an external caterer licensed to serve alcohol.